



## Arizona Parent's Commission on Drug Education and Prevention Meeting Minutes

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May 30, 2018  
1:00 PM

ARIZONA STATE CAPITOL  
1700 West Washington Street, Phoenix, AZ 85007  
Executive Tower, Third Floor Conference Room

A general meeting of the Arizona Parent's Commission on Drug Education and Prevention convened on May 30, 2018. Notice having been duly given. Present and absent were the following members of the Parent's Commission.

### Members Present

Denise Beagley  
Beatriz Hurtado

Laura Ciscomani  
Bryan Harris

Kristine FireThunder

### Members Absent

Eric Meaux

### Staff and Guest Present

Tonya Hamilton  
Malcolm Hightower  
Sonya Pierce-Johnson  
Travis Price

Kayleigh Larkins  
Cassandra Webb  
Jane Dowling  
Lyra Contreras

Raynee Schneider  
Bryan Cox  
David Reede

### A. CALL TO ORDER

**Sonya Pierce-Johnson**, Program Administrator, Governor's Office of Youth, Faith and Family (GOYFF) called the meeting to order at 1:01 p.m.

### B. WELCOME/INTRODUCTIONS

**Sonya Pierce-Johnson** welcomed members and guests. Ms. Pierce -Johnson asked that commissioners and staff introduce themselves.

### C. APPROVAL OF THE MINUTES

Minutes for the meeting held April 23, 2018 were reviewed. **Commissioner Denise Beagley** made a motion to approve the minutes. The motion was seconded by **Commissioner Bryan Harris** and approved by all. (18.05.01)

**D. Arizona State University (ASU) Collegiate Recovery Program PRESENTATION**

**Cassandra Webb** provided an overview of the Recovery Rising program at Arizona State University (ASU). At ASU, 4.0% of the 72,000 enrolled students have a history of addiction, and 2.0% of students are currently in recovery. The mission of Recovery Rising is to position ASU as a university that supports the well-being and academic success of students in recovery, making ASU a premier choice for students in recovery. Specific goals of the program include increasing visibility, building connections, educating allies and providing seamless support to students. Outcomes of the program have included increased student attendance, a larger social and traditional media presence for the organization, a reduced interest gap, an increase in reported education of participants, improved attitudes and behavioral intentions of participants, reduced stigma for recovery services and people in sobriety, and generally positive outcomes for student well-being. Lastly, Ms. Webb thanked the Parent's Commission for the support provided to the program.

**E. Parent's Commission WebPortal OVERVIEW**

**Jane Dowling** and **Lyra Contreras** presented an overview of the Parent's Commission WebPortal, a system designed by Wellington Consulting Group to help manage the Parent's Commission Grant. The webportal facilitates the assessment and management of program fidelity in several key ways. It allows organizations to submit monthly reports, in which they can share components like changes in the program, factors that positively/negatively influence the program, success stories, priority areas, output data, outreach and recruitment activities, efforts at collaboration, efforts at sustainability, and information on workforce development. Organizations can also use the portal to submit end of session surveys, submit quarterly report data, site visit data, access useful documents, and request technical support. In addition, it provides the Program Administrator the ability to gather and print information needed for the site visit assessments and annual performance measures.

**F. Recommendations on Request for Grant Application (RFGA) Renewal DISCUSSION**

**Sonya Pierce-Johnson** provided a summary of each of the programs funded via the Parent's Commission grant. Ms. Pierce-Johnson detailed the funds requested, geographic area, service area, target population, and number to be served for each program. Ms. Pierce-Johnson explained that each subgrantee participates in a program/financial site visit during the course of the grant cycle.

**Commissioner Laura Ciscomani** asked why there are differences in the dollar amounts of the requested funds for the subgrantees. **Sonya Pierce-Johnson** responded that differences in budget usually reflect differences in program capacity, resources, geographic area, and existing fund. **Travis Price**, Compliance, Finance & Procurement Manager, Governor's Accounting Office, added that the differences also reflected the relative depth each organization went into with their program strategy. Ms. Ciscomani followed up by asking if all organizations under contract were meeting their specified goals. Ms. Pierce-Johnson responded that all programs currently funded were considered in good standing.

**G. Approval of Operating Budget and RFGA Renewal PRESENTATION**

**Travis Price** Compliance, Finance & Procurement Manager, Governor's Accounting Office, provided an overview of the budget of the Parent's Commission. Mr. Price began by providing some information on the background and the history of the grant. The goals of those managing the grant are to allocate funding consistent with the requirements of the Parent's Commission Statute and in the most efficient and beneficial manner for the State and to maintain a healthy fund balance around roughly 70 to 80% of the budget. Mr. Price then detailed the different grant cycles and contracting options the Parent's Commission operates on. He then provided an overview of how the Parent's Commission has been funded historically. Next, Mr. Price provided a line item breakdown of all the administrative and contractual expenses of the budget. Following that, Mr. Price broke down in-depth the proposed budget of the Parent's Commission for Fiscal Year (FY) 2019, and specified the exact amounts for all competitive and non-competitive awards the Parent's Commission would sub-grant for FY 2019. The total proposed budget for FY 2019 for the Parent's Commission is \$5.2 million.

**Commissioner Laura Ciscomani** inquired why \$80,000 was allocated for event funding, and specifically why \$50,000 was allocated for the ASU Summer Institute and what percentage of the entire conference that \$50,000 supported. **Tonya Hamilton**, Deputy Director, Governor's Office of Youth, Faith and Family, (GOYFF) responded that the amount requested has been given historically with the understanding that in the past when the GOYFF hosted conferences similar it would cost double that amount. In addition, Ms. Hamilton stated that the Parent's Commission directly funds scholarships for 65 attendees to the institute, exhibit tables, and staff costs. **Commissioner Denise Beagley** stated that the Governor's Office of Youth, Faith and Family (GOYFF) is also provided the ability to host five workshops at the conference. **Sonya Pierce-Johnson** responded that she will find out the percentage and provide follow up.

**Travis Price** shared that the Parent's Commission typically receives 40 applications per 3 year grant cycle, and usually funds roughly 55-60% of the applications received. Therefore, the Parent's Commission grant is considered to be relatively competitive.

A motion to approve the proposed budget was made by **Commissioner Denise Beagley** and seconded by **Commissioner Bryan Harris** and approved by all. (18.05.02)

#### **H. FUTURE AGENDA/MEETING SCHEDULE**

**Commissioner Denise Beagley** suggested that the next meeting be moved to July 17<sup>th</sup>, 2018 in Flagstaff, Arizona so the meeting could be held during the Summer Institute. There was a discussion about moving the meeting to this date. A motion to move the meeting to July 17<sup>th</sup>, 2018 was made by **Commissioner Denise Beagley** and seconded by **Commissioner Beatriz Hurtado** and approved by all. (18.05.03)

#### **I. ANNOUNCEMENTS**

None

**J. CALL TO THE PUBLIC**

**Krystine Villa, Child and Family Resources** submitted two questions to the Parent's Commission for review. **Sonya Pierce-Johnson** responded that the Parent's Commission would take the questions under advisement and answer in due course.

**K. ADJOURN**

A motion was made to adjourn by **Commissioner Denise Beagley** at 2:53 pm and seconded by **Commissioner Bryan Harris** and approved by all. (18.05.04)

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